

**Minutes of the Burford Town Council meeting held in the Council  
Chamber on 2 November 2011 at 7.00pm**

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**Present:** Cllr J White. Mayor. Cllr J Tunnell-Westmacott. Deputy Mayor  
Cllr D Cohen. Cllr D Cotterill. Cllr N Mills. Cllr I Brown. Cllr A Temple-Bruce.  
Cllr J Couchman O.C.C. Maggie Andrews Town Clerk.

PCSO Darryn Moulding attended the meeting to introduce himself and give an update on his responsibilities.

He said that shoplifting was increasing in Burford. It was suggested he contact the Chamber of Trade to discuss CCTV.

He will arrange for the road closure to be manned appropriately at the Remembrance Day service at the War Memorial Service.

### **1. MINUTES**

It was noted that on page 395 October minutes, under Warwick Hall, it should read that 'although the gardens have been cleared, there is still more work to be done'.

On page 394 a spelling mistake was noted, the text should read sensor not censor.

**Resolved:** That the minutes of the Council meeting held on 5 October be approved as a correct record and signed by the Chairman

### **2. MATTERS ARISING**

Chamber of Trade town map. No further comments to date regarding the site. Discuss further at the December meeting.

### **3. OTHER MATTERS FOR DISCUSSION**

Tree survey. Two quotations have been received to date for various tree work around Burford. It was noted the Churchyard trees also need pollarding.

**4. APOLOGIES FOR ABSENCE** Cllrs Lofthouse, Bush & Walker.

### **5. DECLARATION OF INTEREST**

The following Councillors declared a personal interest because they represent the Council as a Chairman of the following committees:-

Cllr Tunnell-Westmacott – Environmental & Cemetery

Cllr Brown – Recreation Ground.

Cllr White – Traffic Advisory & BEAP.

### **6. TREASURER'S REPORT**

Mrs M Andrews salary	711.58
Petty Cash	60.00
Inland Revenue	288.82
Mr & Mrs K Dadge	91.00
Mr D Buckland (standing order)	867.02
Allan Read website planning meeting	12.50
British Telecom	62.40
British Telecom (extra internet space)	66.96
British Telecom light user scheme, Museum	22.45

McCracken & Son 10 <sup>th</sup> grass cut	868. 80
Hickman Bros	66. 88
SLCC annual subscription	106.00
Mr Jackson (cess pit cover, Rec)	120.00
OPLC Planning Responses seminar fee	36.00
Royal British Legion x 2 wreaths	100.00
The above were passed for payment	

### **7. MAYOR'S REPORT**

The Mayor reported a successful Italian exchange with 19 pupils from Italy. He added this took a lot of organization. It was noted that Burford School carry out many exchanges throughout the year.

A Jubilee Committee meeting will hopefully meet next month.

### **8. WODC REPORT**

Cllr Cotterill reported that the Icelandic Supreme Court has given priority status to Local Councils for repayment of investments. Consequently it looks as though WODC will be repaid the £9m invested in Icelandic Banks.

### **9. O.C.C. REPORT.**

Cllr Couchman advised us to apply to the Area Stewardship Fund (OCC) for minor works, in order of priority. Cllr White to action.

He advised the Library Consultation has closed and we await the outcome.

OCC are 'budget setting' at present.

### **10. CORRESPONDENCE**

1. David Clarke. Mr Clarke has written to OCC on behalf of Burford & District Society, regarding the speed limit on Cheltenham Road, and the dangers to pedestrians when crossing the A40. Council was in agreement with his comments and will send a supporting letter.

2. Mary Hannah has written suggesting ideas to commemorate the Queen's Jubilee, including the siting of benches on land in Burford. Cllr White will respond and pass the details on to the landowners for their comments.

3. Huffkins - application for a premises licence. No objections.

4. Oxfordshire Repatriation Memorial Bell Appeal. After discussion it was decided to obtain more information before any donation is made.

5. Neighbourhood Policing Team Boundary Changes. Council had no queries on this matter which does not affect Burford.

### **11. COMMITTEE REPORTS**

#### **Planning.**

The following plans were discussed:-

W11/1642. 156 The Hill. Installation of air source heat pump and solar panels. This was approved subject to solar panels not being visible from the public highway.

W11/ 11689. 17 Lower High Street. Alter existing house internally to provide family bedroom accommodation. No objection.

W112/1638. Warwick Hall Development.

The Council is broadly supportive of the development of the Warwick Hall which will meet both the needs of the Church and wider community.

Some members of the planning committee were concerned that the size and mass of the new building was inappropriate for the size of the town. There are also concerns over the inadequate provision for day time parking, especially at weekends. The loss of parking will severely affect the function of the town as a visitor attraction. The congestion of traffic in the immediate area around the Warwick Hall will be unacceptable. Provision must be made for the parking of contractor's vehicles away from the Warwick Hall site. There must also be a routing plan using the High Street and Church Lane and barring the use of Guildenford and Barns Lane.

**Recreation Ground**

The minutes of the Recreation Ground committee held on 25 October were distributed to all Councillors. Several items around the Recreation Ground need attention and these will be carried out in due course.

The Falkland Hall Trust have donated £10,000 for the refurbishment of the Pavilion. Plans include the creation of a separate entrance for football clubs, updating the kitchen, new showers and refurbishment to the changing rooms, non-slip vinyl flooring, a new boiler and at a later stage, up-grading the toilets. Labour is being donated by local tradesmen. While this work is being carried out, the Youth Club will meet at Burford School. Rabbits are still causing a great problem. Ferreting work will be carried out.

**Environment & Cemetery**

Several oak posts have been damaged at Church Green. David Buckland will repair these.

Cllr Tunnell-Westmacott said she often received positive comments from the public about the town and its upkeep.

The public footpath down the High Street is in urgent need of repair. The Clerk is negotiating with O.C.C. We are waiting for samples of surface material.

It has been noted that fly tipping is occurring at the Cemetery.

**BEAP.**(Burford Emergency Action Plan) Nothing to report.

**Traffic**

A parking review has been carried out with Mike McLoughlin of WODC. Several areas have been identified where more car parking spaces could be created. Mr McCloughlin will submit a report in due course.

**Warwick Hall.**

Note comments under Planning.

**Jubilee 2012**

A meeting to be convened.

**Library.**

The consultation has closed, it was noted there has been a great weight of public response.

**12. ANY OTHER BUSINESS**

It was noted that twinning visits with Potenza Picena need to be kept going. It was suggested that a trip for Burford Children could be organized. Cllr Cohen agreed to get ideas together for discussion.

Cllr Mills commented that at a recent meeting of the Foundation Governors, a sum of money had been offered to the Primary School. There had been no response.

The meeting closed at 8.40pm.