

**Minutes of the Burford Town Council meeting held in the Council
Chamber on 11 January 2012 at 7.00pm**

Present: Cllr J White. Mayor. Cllr J Tunnell-Westmacott. Deputy Mayor
Cllr D Cotterill. Cllr A Temple-Bruce. Cllr S Lofthouse. Cllr D Walker.
Cllr P Bush. Cllr J Couchman (OCC) Maggie Andrews Town Clerk.

1. MINUTES. **Resolved:** That the minutes of the Council meeting held on 7 December 2011 be approved as a correct record and signed by the Chairman.

2. MATTERS ARISING

High Sheriff's award - Cllr Cohen has this in hand.

3. OTHER MATTERS FOR DISCUSSION

CCTV. Awaiting full proposal.

4. APOLOGIES FOR ABSENCE Cllrs Brown, Cohen & Mills.

5. DECLARATION OF INTEREST

The following Councillors declared a personal interest because they represent the Council as a Chairman of the following committees:-

Cllr Tunnell-Westmacott – Environmental & Cemetery

Cllr White – Traffic Advisory & BEAP.

Cllr D Walker – Planning.

Cllr Tunnell-Westmacott by way of the fact she will receive a payment of £50 for catering costs for the Christmas party.

6. TREASURER'S REPORT

This was circulated to all Councillors and is attached to the file copy of these minutes. It shows the Council spend up to end of December 2011.

Payments.

HMRC overpayment	2467.22
Volunteer Link-up donation	50.00
Mrs Andrews	731.04
Inland Revenue	296.74
Mr D Buckland (standing order)	867.02
Thames Water	38.92
Bruern Farm – Christmas tree	132.00
Talkingoutloud website costs/computer 2 hours	50.00
Jack Swallow erection Christmas lights	100.00
Phil Adams – ditto	100.00
Petty Cash	50.00
John Yeatman	696.88
A K Timms	101.02
Jane Tunnell	50.00

The above were passed for payment.

7. MAYOR'S REPORT

The Mayor that he had had a busy period prior to Christmas, attending a Fair at the Primary School, a Rotarian Dinner and switching on Christmas lights for the town.

8. WODC REPORT

Cllr Cotterill reported that Cabinet is being asked to approve the predicted out-turn budget 2011/12 and the forecast for 2012/13. Total cost of services for 2011/12 is expected to be £11.1m and the forecast budget for 2012/13 is £11.4m. The capital budget for 2011/12 will out-turn at £12.27m including £6.5m for the acquisition of commercial properties for investment purposes. The precepts for Town & Parish Councils are also included. The Cabinet recommendations will be presented to full Council next week, 18 January and if all budgets are proposed expenditures are ratified, the formal budget will be presented to Council on 22 February, together with Council Tax Calculations.

9. O.C.C. REPORT.

Cllr Couchman reported that the Cabinet is meeting to discuss budget proposals for 2012/13.

10. CORRESPONDENCE

None.

11. COMMITTEE REPORTS

Planning

The following plan was discussed:-

W11/1966/67. Wysdom Hall. 115 The Hill.

Conversion of outbuildings to holiday lets. The committee had the following objections:-

- a) Increase of traffic down Pytts Lane
- b) Increased noise (an existing known problem) affecting neighbouring properties
- c) Patio doors in east elevation uncharacteristic for a listed barn building
- d) Existing property – Wysdom Hall – currently being used for holiday lets which may be in contravention of existing planning use.

Concern had been shown over the low planting wall at Tannery Cottage. However, this had been submitted in the original landscaping plan and approved.

Recreation Ground

Refurbishment is continuing, the kitchen has been stripped out. Cllr Bush will continue to keep the football teams advised of progress.

Various trees will be purchased from Hickmans for adding to the Copse area and also at the Scout Hut. Action - Cllr Tunnell-Westmacott.

Environment & Cemetery

Some little progress has been made regarding footpaths in Burford and we wait for samples of surface materials.

Cllr Walker suggested that block paving as outside the new VIC centre could be continued toward the Burford House Hotel. Once feedback has been received from OCC on various materials, we can then discuss this further.

Another working party is needed at the Cemetery to continue clearing moss and debris from grave stones. Salt has now been delivered to the Cemetery in readiness for icy conditions.

BEAP. Nothing to report.

Traffic

It has been suggested that we hold an April Traffic Advisory meeting. Councillors were urged to submit agenda items for discussions as soon as possible to the Clerk.

The Clerk to contact Mike Horton at OCC to ascertain if there has been any objection to the recent Traffic Order postings for Sheep Street, Priory Lane, Guildenford and Church Lane. Mike McLoughlin will also be contacted to see if there is any movement yet on the parking review.

Warwick Hall.

Planning application to be re-submitted

Jubilee 2012

A committee meeting has been convened for 30 January at 6.00pm.

Closing the road for the street parting is proving difficult. Cllr Cotterill will attend a Safety Advisory Group meeting on 24 January at which this matter will be discussed.

Library

The Librarian's current hours will be cut by 50%. Friends of Burford Library will organize training for volunteers, funded by Oxfordshire County Council.

12. ANY OTHER BUSINESS

It was noted that several wheelie bins are being left out for too long before and after collections. This will be reported to WODC waste disposal department.

A recent repair to the sunken drain by the pedestrian refuge on the A40 has failed. The Clerk will report this to OCC.

Cllr Walker submitted a sketch of the new notice board for the Falkland Hall site which will include the Burford Map and have an 'open' area for the general public to display notices. Council approved this and the Chamber of Trade will discuss final details. It is hoped the cost of £420 will be split between the Council and Chamber of Trade.

Potenza Picena. It is now just over ten years since we twinned with this town in Italy.

Councillors felt we should recognize this in some way. Cllrs White & Cohen to liaise and offer suggestions.

13. CHARITY MATTERS

An application to sell stone sculptures has been received. Councillors had no objection. The Chamber of Trade has been advised and we await their comments.

The meeting closed at 8.10pm.